

**Proforma for Affiliation to Haryana State Board of Technical Education  
Bays 7-12, Sector-4, Panchkula-134112**

1. To be filled by Polytechnic Institutions offering diploma engineering program seeking extension of affiliation for 2018-19.
2. Please provide the actual information, if any information found false/incorrect may lead to disaffiliation of the Institute from HSBTE

**INSTITUTE CODE: 049**

**PART-A: GENERAL INFORMATION**

<b>Society / Trust / Company (U/S 25)</b>	
Name & Address of the Society / Trust / Company (U/S 25 of Companies Act, 1956):	<b>Tirupati Educational Society ® Ratia (Fatehabad) Haryana ANNEXURE - 01</b>
Complete Postal address:	<b>160, New Grain Market, Ratia (Fatehabad) HARYANA</b>
Society / Trust / Company Registration Number	<b>2109</b>
Date of Registration / Place of Registration	<b>22/10/2002, Chandigarh</b>
Name of the Chairman / President of the Society / Trust / Company	<b>Parveen Goyal</b>
STD code & Telephone No. (LL) Mobile No.	<b>01697-290878, 092155-44124, 099966-69019</b>
Fax No.	<b>01697-250125</b>
E-mail	<a href="mailto:tirupatiratia@gmail.com">tirupatiratia@gmail.com</a> <a href="mailto:tirupatiedu@rediffmail.com">tirupatiedu@rediffmail.com</a>
<b>Institution</b>	
Name of the Institution run by the Trust / Society / Company:	<b>Tirupati College of Polytechnic and Pharmacy, Ratia (Fatehabad) HARYANA</b>
Complete Postal address:	<b>Ratia-Sardulgarh Road, Near Govt. K T College, Ratia -125051, District – Fatehabad, HARYANA</b>
STD code & Telephone No. (LL) Mobile No.	<b>01697-290878, 092155-44124, 099966-69019</b>

**Signature of the Principal/ Head of the Institution**

Fax No.	<b>01697-250125</b>
E-mail	<a href="mailto:tirupatiratia@gmail.com">tirupatiratia@gmail.com</a> <a href="mailto:tirupatiedu@rediffmail.com">tirupatiedu@rediffmail.com</a>
Type of the Institute (Write the appropriate one)	Central Government / State Government / University / Deemed University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust) / Any other (Specify) <b>Private/Self Financed</b>
Year of starting of the Institute	<b>2006-07</b>
Name of the Principal of the Institute	<b>Parveen Goyal</b> <i>ANNEXURE - 02</i>
Qualifications	<b>M. Pharm., DCA.,</b>
Date of Joining of the Institute	<b>24/07/2006</b>
Contact Nos. (LL with STD Code / Mobile No.)	<b>01697-290878, 092155-44124, 082955-00772</b>
E-mail	<a href="mailto:parveenlscp@yahoo.com">parveenlscp@yahoo.com</a>

**PART-B: DETAILS OF THE LAND**  
(Attach copy of all the land documents / NOC's)

Classification of the Permanent Site (Please tick the applicable one & attach documents issued by the competent authority)	Mega / Metro	Urban	Non-Urban
	Town and Country Planning Dept.		
	Development Authority		
	<b>State Revenue Authority</b> ✓		
Land (Area in acres)	4.186 Acres	<i>ANNEXURE - 03</i>	
Ownership of Land (Please tick the applicable one)	Government	Trust	<b>Society</b> ✓
	Govt. Leased	Owned	Company (U/S 25)
Resolution of Society for use of earmarked Land for establishment of Polytechnic	Enclosed		<i>ANNEXURE - 04</i>
No Encumbrances Certificate (contiguous-in single patch)	Enclosed		<i>ANNEXURE - 05</i>
Change of Land Use Certificate (CLU) (Please tick the competent issuing authority & attach documents)	Town and Country Planning Dept.		
	Development Authority	<i>ANNEXURE - 06</i>	
	Municipal Authority		
	<b>Revenue Authority</b>	✓	

**Signature of the Principal/ Head of the Institution**

Khasra Plan / Master Plan (Please tick the competent issuing authority & attach documents)	Town and Country Planning Dept. Development Authority <b>Revenue Authority</b> ✓ <b>ANNEXURE - 07</b>
Site Plan (Please tick the competent issuing authority & attach documents)	Town and Country Planning Dept. Development Authority <b>Revenue Authority</b> ✓ Municipal Authority <b>ANNEXURE - 08</b>
Building Plan (Please tick the competent issuing authority & attach documents)	Total built-up area Development Authority <b>Revenue Authority</b> ✓ Municipal Authority <b>ANNEXURE - 09</b>
Occupancy certificate (Please tick the competent issuing authority & attach documents)	Rural area: Tehsildar/Revenue Authority Urban area: Municipal Corporation / Municipal Committee / HUDA <b>ANNEXURE - 10</b>
Structural stability certificate issued by Registered Structural Engineer (applicable in case where occupancy certificate is more than 30 years old)	Yes / No <b>Yes</b> <b>ANNEXURE - 11</b>
Access to the site (National Highway/ State Highway/ Village Road/ Kacha Road and Permission from competent authority to use)	<b>Yes</b>
NOC from Local Fire Service Authorities (to ensure fire and life safety measures)	Yes / No <b>Yes</b> <b>ANNEXURE - 12</b>
Whether Earth leakage circuit breaker (ELCB) provided?	Yes / No <b>Yes, Provided</b>
Whether Ramp provided for <i>Divyang</i> for easy access to and evacuation from the building?	Yes / No <b>Yes, Provided</b>
Whether any High tension electric line pass across the premises?	Yes / No <b>No</b>

**Signature of the Principal/ Head of the Institution**

**PART- C: APPROVAL STATUS OF THE INSTITUTE**  
(for the previous session; attach copy of all the approval/affiliation letters)

Approving authority	Letter Number	Date	Annexures
Copy of AICTE approval letter	North-West/1-3513184064/2018/EOA	04 <sup>th</sup> April 2018	<i>ANNEXURE - 13</i>
Copy of PCI approval letter (if applicable)	17-1/2014-PCI/19558-727	09 <sup>th</sup> July 2014	<i>ANNEXURE - 14</i>
Copy of last affiliation letter of HSBTE	39	15 <sup>th</sup> May 2017	<i>ANNEXURE - 15</i>
Copy of NOC of State Government	6029	05 <sup>th</sup> Sep 2006	<i>ANNEXURE - 16</i>

**PART-D: ORGANIZATION, GOVERNANCE AND ADMINISTRATION**

**1. Constitution of BOG with detailed qualification, experience of all the members**

**NOTE:** 1. Provide the details of all the members as per Annexure –A *ANNEXURE - 17*

2. At least two meetings shall be held in a year

Is BOG constituted as per AICTE/ PCI / HSBTE Norms.

Yes/No ----Yes----

<b>(a) NAME AND ADDRESS OF THE MEMBERS OF THE GOVERNING BODY AS PER THE COMPOSITION PRESCRIBED BY AICTE</b>							
S. No.	Name	Position	Qualification	Present Professional position / Occupation	Telephone Numbers	E-mail	Address
01.	Mr. Parveen Goyal	Chairman	M. Pharm., D.C.A.	Educationist	92155-44124	parveenlscp@yahoo.com	House No. 267, Ward No. 12, Ratia
02.	Mr. Saurabh Goyal	Member Secretary	B. Com., M. Phil. B.Ed. M.A. (Edu.)	Educationist	099966-69019	Sou_vib_goe1@yahoo.com	House No. 324, Ward No. 10, Ratia
03.	Ms. Kumud Bansal	Members	M. Pharm.,	Educationist	04161-44124	goyalkumud@rediffmail.com	House No. 408, Ward No. 09, Ratia
04.	Ms. Sarita		M. Sc., B.Ed. M.C.A., M. Phil.	Educationist	094163-69019	Sou_vib_goe1@yahoo.com	House No. 510, Ward No. 09, Ratia

**Signature of the Principal/ Head of the Institution**

05.	Ms. Darshana Devi		Matric	Social Worker	082955-00772	tirupatiratia@gmail.com	House No. 160, New Grain Market, Ratia
06.	Member	Nominee of AICTE – Regional Officer as per Appendix 18.0 of AICTE Approval Process Handbook 2018-2019					
07.	Member	An Industrial/Technologist/Educationist from the region to be nominated by the regional committee as per Appendix 18.0 of AICTE Approval Process Handbook 2018-2019					
08.	Member	Nominee of HSBTE, Panchkula as per Appendix 18.0 of AICTE Approval Process Handbook 2018-2019					
09.	Member	Nominee of Govt. of Haryana - Director of Technical Education, Panchkula as per Appendix 18.0 of AICTE Approval Process Handbook 2018-2019					
10.	Member	An Industrial/Technologist/Educationist from the region to be nominated by Govt. of Haryana as per Appendix 18.0 of AICTE Approval Process Handbook 2018-2019					
11.	Mr. Parveen Goyal		M. Pharm., DCA.,	Educationist	82955-00772	parveenlscp@yahoo.com	House No. 267, Ward No. 12, Ratia
12.	Ms. Bharti		M. Pharm.,	Educationist	082955-00771	<a href="mailto:bhartiaroratcp@gmail.com">bharti-aroratcp@gmail.com</a>	House No. 716/B-III, Quilla Mohalla, Rohtak
13.	Mr. Harsh Bansal		M. Pharm.,	Educationist	082955-00773	<a href="mailto:Harsh_bansal20@yahoo.com">Harsh_bansal20@yahoo.com</a>	Sri Saraswati Trading Company, Siwan, Kaithal

**Note: Please attach Agenda & Minutes of Previous two meetings.**

- 1) Whether Anti-ragging committee (As per All India Council for Technical Education notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009) constituted, displayed in the campus of the institute and hoisted on the website of institute?

(Yes / No) **Yes, Constituted as per norms**

- 2) Whether Grievance Redressal Committee in the Institute. (As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/Legal/12012, dated 25.05.2012) constituted, displayed in the campus of the institute and hoisted on the website of institute?

(Yes / No) **Yes, Constituted as per norms**

- 3) Whether Internal Complaint Committee (ICC) (As per section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013) constituted, displayed in the campus of the institute and hoisted on the website of institute?

(Yes / No) **Yes, Constituted as per norms**

**Signature of the Principal/ Head of the Institution**

- 4) Whether Committee for SC/ST (As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 of 1989, dated 11.09.1989) constituted, displayed in the campus of the institute and hoisted on the website of institute?

(Yes / No) **Yes, Constituted as per norms**

### **PART- E: STAFF STATUS & REQUIREMENT**

Norms for Faculty requirements and Recommended Cadre Ratio for Diploma Level Technical Institution (for Diploma Engineering / Pharmacy Courses as per AICTE APH 2018-19)

	<b>Faculty : Student based on Approved Intake*</b>	<b>Principal/ Director</b>	<b>Head of the Department</b>	<b>Lecturer</b>	<b>Total</b>
		A	B	C	D=A+B+C
Engineering and Technology/Pharmacy/ Architecture/ Planning/ Applied Arts and Crafts, HMCT	1:25	1  <b>01</b>	1 Per Department  <b>03</b>	(S/ 25) – (A+B)  <b>720/25 – 04 = 25</b>	S/25  <b>29</b>
*Of which, a minimum of 80 % should be Regular/ full time faculty and the remaining shall be Adjunct Faculty/ Resource persons from industry as per Annexure 10.					
S = Sum of number of students as per “Approved Intake” at all years					

**The faculty details for all the 03 years for the various diploma courses being offered by the institute be elaborated course wise as per the AICTE APH 2018-19 (tabulated above) in the table given below:**

**Signature of the Principal/ Head of the Institution**

FACULTY - QUALIFICATION AND EXPERIENCE ANNEXURE - 18									
I. PRINCIPAL – QUALIFICATION:									
NAME OF THE PRINCIPAL			:	Parveen Goyal					
Stamp Size Photo	Date of Birth & Age	Qualification with Class obtained starting from the highest Degree	Corresponding Specialization	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhar Number	Signature
	15/12/1975, 42 Years	M. Pharm.	Pharmaceutics	24/07/2006	37400-67000/-	41400/-	55000/-	2310308 69841	
		B. Pharm	Pharmacy						
II. PRINCIPAL - EXPERIENCE:									
Teaching				Industry					
Institution	Position	Years	Institution	Position	Months/ Years				
Lord Shiva College of Pharmacy, Sirsa	Lecturer	10 Months 14 Days	Bewell Formax (India), Hisar	Assistant Manufacturing Chemist	03 Months 14 Days				
Guru Jambheshwar University, Hisar	Lecturer	10 Months 09 Days	Bewell Formax (India), Hisar	Analytical Chemist	08 Months 21 Days				
Lord Shiva College of Pharmacy, Sirsa	Lecturer	03 Years 01 Months 23 Days	Bewell Formax (India), Hisar	Analytical Chemist/ Assistant Manufacturing Chemist	01 Year 03 Days				
Tirupati College of Polytechnic & Pharmacy, Ratia	Principal	11 Years 09 Months 06 Days							
<b>Total</b>		16 Years 07 Months 22 Days	<b>Total</b>	<b>02 Years 07 Days</b>					

Signature of the Principal/ Head of the Institution

III.		TEACHING FACULTY – QUALIFICATION:									
Name of the Faculty Member with Stamp Size Photo	Designation	Department	Qualification with Class obtained starting from the highest Degree	Corresponding Specialization	Date of Birth & age	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadhar Number	Signature
N.D. Monga	HOD	Civil	M.A.	Civil Engineering	18/04/1937 81 Years	01/10/2008	30000/-	30000/-	30000/-	7184 5780 9686	
			L.L.B								
			Diploma								
Bharti	HOD	Pharmacy	M. Pharm.	Pharmacology	01/12/1984, 33 Years	01/07/2007	15600 -39100 with 8000/- AGP	18600/-	27960/-	2809 5282 0943	
			B. Pharm.	Pharmacy							
Harsh Bansal	HOD	Mechanical	M. Pharm.	Pharmaceutics	20/10/1984, 33 Years	09/04/2012	15600 -39100 with 6000/- AGP	18600/-	25645/-	4375 2227 0949	
			B. Pharm.	Pharmacy							
Lovely Kumar	HOD	ECE	M. A.	Applied Science	02/03/1983, 35 Years	02/04/2012	15600 -39100 with 6000/- AGP	17600/-	24645/-	8138 9185 9958	
			B. Ed.								

Signature of the Principal/ Head of the Institution



Simar Preet Kaur	Lecturer	Pharmacy	M. Pharm.	Pharmaceutics	10/09/1987, 30 Years	01/08/2014	15600 -39100 with 6000/- AGP	17100/-	24145/-	5134 1128 7703	
			B. Pharm.	Pharmacy							
Gaurav Khurana	Lecturer	Pharmacy	M. Pharm.	Pharmaceutics	12/10/1986, 31 Years	16/08/2016	15600 -39100 with 6000/- AGP	16100/-	23145/-	6835 6085 7998	
			B. Pharm.	Pharmacy							
Kiran Bala	Lecturer	Pharmacy	B. Pharm.	Pharmacy	21/08/1995, 22 Years	01/12/2015	15600 -39100 with 6000/- AGP	16100/-	23145/-	2483 6966 8360	
Dimple Rani	Lecturer	Pharmacy	M.Pharm.	Pharmacology	06/02/1993, 25 Years	19/09/2016	15600 -39100 with 6000/- AGP	16100/-	23145/-	9190 6552 1820	
			B.Pharm	Pharmacy							
Chiranjeev Rana	Lecturer	Pharmacy	M.Pharm	Pharmaceutics	11/05/1990, 27 Years	27/01/2018	15600 -39100 with 6000/- AGP	15600/-	22645/-	9060 3828 1095	
			B.Pharm	Pharmacy							

**Signature of the Principal/ Head of the Institution**

Pardeep Singh	Lecturer	Civil	B. Tech.	Civil Engineering	04/09/1995, 22 Years	23/01/2017	15600 -39100 with 6000/- AGP	15600/-	22645/-	8726 7550 5624	
Mohhmad Rafi Khan	Lecturer	Civil	B.Tech	Civil Engineering	18/01/1992, 26 Years	22/08/2017	15600 -39100 with 6000/- AGP	15600/-	22645/-	6818 6010 0681	
Sukhvinder Singh	Lecturer	Civil	B.Tech	Civil Engineering	15/01/1993, 25 Years	19/08/2017	15600 -39100 with 6000/- AGP	15600/-	22645/-	2443 1212 2555	
Abhinav Garg	Lecturer	ECE	B. Tech.	Electronics and Communication Engineering	16/12/1994, 23 Years	01/07/2016	15600 -39100 with 6000/- AGP	16100/-	23145/-	9080 6377 0520	
Anshul Girdhar	Lecturer	ECE	B. Tech.	Electronics and Communication Engineering	04/07/1995, 22 Years	15/01/2018	15600 -39100 with 6000/- AGP	15600/-	22645/-	7751 6483 1053	
Bindu Rani	Lecturer	ECE	B. Tech.	Electronics and Communication Engineering	25/02/1992, 26 Years	09/09/2013	15600 -39100 with 6000/- AGP	17600/-	24645/-	8302 7651 2154	

Signature of the Principal/ Head of the Institution

Manisha Rani	Lecturer	ECE	B. Tech.	Computer Engineering	20/06/1990, 27 Years	06/01/2014	15600 -39100 with 6000/- AGP	16600/-	23645/-	4791 0834 3749
Gurjit Kaur	Lecturer	ECE	M. Tech.	Electronics and Communication Engineering	23/10/1987, 33 Years	01/08/2016	15600 -39100 with 6000/- AGP	16100/-	23145/-	6250 7340 3468
Shabnam Sharma	Lecturer	ECE	M. Tech.	Electronics and Communication Engineering	14/01/1992 26 Years	01/08/2016	15600 -39100 with 6000/- AGP	16100/-	23145/-	5322 8005 4843
Simran Singh	Lecturer	Mechanical	B. Tech.	Mechanical Engineering	01/03/1991, 27 Years	01/09/2015	15600 -39100 with 6000/- AGP	16600/-	23645/-	2105 5820 3529
Sunil Kumar	Lecturer	Mechanical	B. Tech.	Mechanical Engineering	10/04/1989, 29 Years	23/01/2017	15600 -39100 with 6000/- AGP	15600/-	22645/-	6021 6085 8505
Manpreet Singh	Lecturer	Mechanical	B. Tech.	Mechanical Engineering	20/10/1992, 25 Years	19/08/2017	15600 -39100 with 6000/- AGP	15600/-	22645/-	7299 2494 4712

Signature of the Principal/ Head of the Institution

Bhupender Singh	Lecturer	Mechanical	B. Tech.	Mechanical Engineering	24/08/1993, 24 Years	19/08/2017	15600 -39100 with 6000/- AGP	15600/-	22645/-	9693 4245 4457	
Sahib Singh	Lecturer	Mechanical	B. Tech.	Mechanical Engineering	01/03/1991, 27 Years	17/01/2018	15600 -39100 with 6000/- AGP	15600/-	22645/-	5413 4243 6314	
Diksha Bajaj	Lecturer	Applied Science	M.Sc. (Physics)	Applied Science	08/11/1992, 25 Years	16/08/2017	15600 -39100 with 6000/- AGP	15600/-	22645/-	4209 2174 5570	
Kamini Nagpal	Lecturer	Applied Science	M.Sc. (Mathematics)	Applied Science	05/11/1993, 24 Years	16/08/2017	15600 -39100 with 6000/- AGP	15600/-	22645/-	6690 8837 7003	

**Signature of the Principal/ Head of the Institution**

**Signature of the Principal/ Head of the Institution**

<b>c. TEACHING FACULTY - EXPERIENCE:</b>							
<b>S. No</b>	<b>Name of the faculty Member</b>	<b>Teaching</b>			<b>Industry</b>		
		<b>Institution</b>	<b>Position</b>	<b>Years</b>	<b>Institution</b>	<b>Position</b>	<b>Years</b>
01.	N.D. Monga	Deptt. of Tech. Edu. Pkl	Drawing Instructor/ Lecturer	34 Years	-----	-----	-----
		M.M. Polytechnic, Fatehabad	HOD	02 Years	-----	-----	-----
		TCPP, Ratia	HOD	About 09 ½ Yrs	-----	-----	-----
02.	Bharti	TCPP, Ratia	Lecturer/ HOD	About 11 Yrs	-----	-----	-----
03.	Harsh Bansal	TCPP, Ratia	Lecturer	About 06 Yrs	-----	-----	-----
		TCPP, Ratia	Lecturer	About 03 Yrs	-----	-----	-----
		AIP & BS, Bathinda	Lecturer	About 08 Mts	-----	-----	-----
04.	Lovely Kumar	TCPP, Ratia	Lecturer	06 Years	-----	-----	-----
05.	Simarpreet Kaur	TCPP, Ratia	Lecturer	About 04 Yrs	-----	-----	-----
06.	Gaurav Khurana	Manav Institute of Pharmacy, Hisar	Lecturer	About 09 Mts.	-----	-----	-----
		Baba Mast Nath Institute of Phar. Sci. & Res. Rohtak	Lecturer	About 04 Yrs. 03 Months	-----	-----	-----
		TCPP, Ratia	Lecturer	About 01 Yr. 10 Months	-----	-----	-----
07.	Kiran Bala	TCPP, Ratia	Lecturer	About 02year 05 Mts	-----	-----	-----
08.	Dimple Rani	TCPP, Ratia	Lecturer	About 01 Year 07 Mts	-----	-----	-----
09.	Chiranjeew Rana	TCPP, Ratia	Lecturer	About 03 Mts	-----	-----	-----
10.	Pardeep Singh	TCPP, Ratia	Lecturer	About 01 Year 03 Mts	-----	-----	-----
11.	Mohhmad Rafi Khan	TCPP, Ratia	Lecturer	About 08 Mts	-----	-----	-----

**Signature of the Principal/ Head of the Institution**

12.	Sukhvinder Singh	TCPP, Ratia	Lecturer	About 08 Mts	----	----	----
13.	Abhinav Garg	TCPP, Ratia	Lecturer	About 02 Years	----	----	----
14.	Anshul Girdhar	TCPP, Ratia	Lecturer	About 03 Mts	----	----	----
15.	Bindu Rani	TCPP, Ratia	Lecturer	About 05 Yrs	----	----	----
16.	Manisha Rani	TCPP, Ratia	Lecturer	04 Yrs & 03 Mts	----	----	----
17.	Gurjit Kaur	TCPP, Ratia	Lecturer	About 02 Years	----	----	----
18.	Shabnam Sharma	TCPP, Ratia	Lecturer	About 02 Years	----	----	----
19.	Simran Singh	TCPP, Ratia	Lecturer	About 02 Year 07 Mts	----	----	----
20.	Sunil Kumar	TCPP, Ratia	Lecturer	About 01 Years 03 Mts	----	----	----
21.	Manpreet Singh	TCPP, Ratia	Lecturer	About 08 Mts	----	----	----
22.	Bhupender Singh	TCPP, Ratia	Lecturer	About 08 Mts	----	----	----
23.	Sahib Singh	TCPP, Ratia	Lecturer	About 03 Mts	----	----	----
24.	Diksha Bajaj	TCPP, Ratia	Lecturer	About 01 Year	----	----	----
25.	Kamini Nagpal	TCPP, Ratia	Lecturer	About 01 Year	----	----	----

**Signature of the Principal/ Head of the Institution**

d. LIBRARIAN AND PHYSICAL EDUCATION DIRECTOR:										
Name of the Faculty Member with Stamp Size Photo	Designation	Qualification with Class obtained starting from the highest Degree	Previous Experience	Date of Birth	Date of Joining	Scale of Pay	Present Basic Pay	Total emoluments	Aadh ar Number	Signature
Ms. Raj Rani	Librarian	B. Lib.	---Nil---	02/02/1987, 31 Years	01/04/2017	6500-10500 with 6000/- AGP	8100/-	18050/-	5186 4276 3303	
Mr. Satish Kumar	Physical Education Director	M. P. Ed.	---Nil---	04/04/1983	21/03/2015	6500-10500 with 6000/- AGP	8100/-	20850/-	8470 0747 1281	
		B. P. Ed.								

e. WORKSHOP AND TECHNICAL SUPPORTING STAFF:													
S. No	Name of the Staff	Department	Laboratory	Designation	Qualification	Previous Experience	Date of Birth	Date of Joining	Scale of Pay	Present Basic Pay	Total Emoluments	Aadhar Number	Signature
01.	Mr. Kewal Singh	Civil Engineering	Workshop	Workshop Instructor	I.T.I (Turner) Diploma in Civil Engg.	-----	03/09/1980, 37 Years	09/09/2013	6500-10500 with 6000/- AGP	8100/-	18050/-	3620 5473 7650	

Signature of the Principal/ Head of the Institution



f. ADMINSTRATIVE/SUPPORT/NON-TEACHING STAFF:-												
S. No.	Name of the Staff	Place of Work	Designation	Qualification	Previous Experience	Date of Birth	Date of Joining	Scale of Pay	Present Basic Pay	Total Emoluments	Aadhar Number	Signature
01.	Sushil Kumar	TCPP, Ratia	Laboratory Technician	D. Pharmacy	-----	15/08/1975	01/04/2008	5200-20200 with 1900/- AGP	6904/-	20133/-	4373 5855 6656	
02.	Patwinder Singh	TCPP, Ratia	Store Keeper	Graduation	-----	14/12/1982	01/04/2010	5200-20200 with 1900/- AGP	6904/-	20133/-	9747 8092 0799	
03.	Kapil Kumar	TCPP, Ratia	Computer Operator cum office clerk	Graduation	-----	17/09/1984	01/12/2015	5200-20200 with 1900/- AGP	5626/-	17283/-	9063 7073 7675	
04.	Robin Kumar	TCPP, Ratia	Office Superintendent	Graduate, Diploma in Comp. Science	-----	01/02/1991	01/10/2017	5200-20200 with 1900/- AGP	5626/-	17283/-	5413 9504 4485	
05.	Gurpreet Singh	TCPP, Ratia	Laboratory Attendant	Metric	-----	25/01/1990	01/08/2013	5200-20200 with 1900/- AGP	6904/-	20133/-	8964 3995 4989	
06.	Gurmeet Singh	TCPP, Ratia	Laboratory Attendant	Metric	-----	25/10/1990	01/07/2017	4440-7440 with 1650/- AGP	5626/-	17283/-	6783 9000 2694	

Signature of the Principal/ Head of the Institution

07.	Manpreet Singh	TCP, Ratia	Accountant	Graduation	-----	10/03/1991	01/12/2015	5200-20200 with 1900/- AGP	5626/-	17283/-	2375 8221 8770	
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### PART F: INFRASTRUCTURAL FACILITIES

Norms for Land requirement and built-up area for Diploma Level Technical Institution (for Diploma Courses as per AICTE APH 2018-19)

<b>PHYSICAL INFRASTRUCTURE - COMPLETE DETAILS OF BUILT-UP AREA</b>					
S. No	Built-up (Carpet) Area	<b>FIRST YEAR , SECOND YEAR &amp; THIRD YEAR</b>			
		Type of Structure [RCC/ACC]	Required Area [sq.m] as per AICTE	Available Area [sq.m]	Shortfall, if any
(a)	Instructional area [INA]	RCC	-----	4159	-----
(b)	Administrative area [ADA]	RCC	-----	658	-----
(c)	Amenities area [AMA]	RCC	-----	1161	-----
(d)	Circulation area [CIA]	RCC	-----	1195	-----
[CIA = 0.25 x (INA+ADA+AMA)]		Total Area		7173	-----

<b>ADMINISTRATIVE AREA REQUIREMENT FOR DIPLOMA COURSES</b>				
Particulars	Number of rooms required	Minimum Carpet Area required	Carpet Area available	Shortfall w.r.t. Number of Room & Carpet Area
Principal / Director room	01	30 sqm	45 sqm	-----
Board room	01	20 sqm	22 sqm	-----
Office all inclusive	01			-----
	Campus having one program	150 sqm		-----
	Campus having more than one	300 sqm	300 sqm	-----

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	program			
Department offices/ Cabins for HOD's	01/Deptt.	20 sqm	93 sqm	-----
	01	10 sqm		-----
Faculty rooms	-	30 sqm (subject to minimum 5 sqm for each faculty member)	83 sqm	-----
Central Stores	01	30 sqm	30 sqm	-----
Maintenance Room	01	10 sqm	12 sqm	-----
Security Room	01	10 sqm	10 sqm	-----
Housekeeping Room	01	10 sqm	12 sqm	-----
Pantry for staff (Desirable)	01	10 sqm	12 sqm	-----
Examination control office (Confidential Room)	01	40 sqm	49 sqm	-----
Placement office	01	30 sqm	49 sqm	-----

<b>IMPORTANT INFRASTRUCTURE REQUIREMENT FOR DIPLOMA COURSES</b>				
<b>Particulars</b>	<b>Number of rooms required</b>	<b>Minimum Carpet Area required</b>	<b>Carpet Area available</b>	<b>Shortfall w.r.t. Number of Rooms &amp; Carpet Area</b>
Computer Centre	01	100 sqm	150 sqm	-----
Library and Reading Room	01	300 sqm	300 sqm	-----
Seminar Hall	01	132 sqm	132 sqm	-----
Smart Class room	01	66 sqm	66 sqm	
Language Laboratory	01	132 sqm	132 sqm	-----

<b>INFRASTRUCTURE REQUIREMENT FOR DIPLOMA COURSES IN ENGG.</b>					
<b>Particulars</b>	<b>Number of rooms required</b>	<b>Number of rooms available</b>	<b>Minimum Carpet Area required</b>	<b>Carpet Area available</b>	<b>Shortfall w.r.t. Number of Rooms &amp; Carpet Area</b>
<b>I</b>	<b>II</b>		<b>III</b>	<b>IV</b>	<b>V</b>
Lecture Rooms	Number of divisions of Engg. course X duration of course	09	66 sqm each room	609 sqm	

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Tutorial Rooms	Lecture rooms / 04	02	33 sqm each room	100 sqm	
Total no. of <b>Labs</b> for (Diploma Engg. Courses Laboratories for the 1st year includes Physics and Chemistry Laboratory each of 66 sqm are required)	05 / course	15	66 sqm each lab	1024 sqm	
<b>Workshop</b> for all courses	01	01	200 sqm	238	
<b>Additional Workshop</b> (for category “X” courses) Category X of Courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied Courses of each.	02 / course (Maximum 04)	02	200 sqm	400 sqm	
Drawing Hall	01	01	132 sqm	174	

<b>BASIC AMENITIES FOR DIPLOMA COURSES</b>				
Toilets (Ladies & Gents)	01	150 sqm (Campus having one program)	150 sqm	
		350 sqm (Campus having more than one program)	----	
Toilets for <i>Divyang</i>	01	01	10 Sqm.	
Girls Common Room	01	75 sqm	100 sqm	
Boys Common Room	01	75 sqm	100 sqm	
Canteen/cafeteria (Desirable)	01	150 sqm	150 sqm	
First aid-cum-sick room	01	10 sqm	11 sqm	
Drinking water facility (water cooler) essential	Adequate nos. (with attached water purifiers)	-----	Available	
Principal’s Quarters	Desired	150 sqm	Not Available (Under Consideration)	
Guest House	Desired	30 sqm	Not Available (Under Consideration)	
Sports Club / Gymnasium / Playground	Desired	200 sqm	Not Available (Under	

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			Consideration)	
Auditorium / Amphi Theater	Desired	400 sqm	Not Available (Under Consideration)	
Boys Hostel	Desired	Adequate	Not Available (Under Consideration)	
Girls Hostel	Desired	Adequate	Not Available (Under Consideration)	

### COMPUTERS, SOFTWARE, INTERNET AND PRINTERS

Program	Number of PCs/ Laptops to students ratio (Min 20 PCs)	Legal System Software	Legal Application n Software	LAN and Internet	Mail Server and Client	Printers including Color Printer (% of total number of PCs/ Laptops)
Engineering/ Technology	1:6  <b>120</b>	03  <b>03</b>	20  <b>20</b>	All  <b>All</b>	Desired  <b>Available</b>	05%  <b>06</b>
HMCT	1:6	01	10	All	Desired	5%

**NOTE:**

1. At least 4Mbps Wi-Fi connectivity at 4 or 5 hotspots shall be made available.
2. Library, Administrative offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to student's ratio.
3. Every department shall have separate computer Laboratory with at least 20 computers. A centralized computer Laboratory with at least 100 computers.

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**BOOKS, JOURNALS AND LIBRARY FACILITIES****ANNEXURE - 19**

<b>Program</b>	<b>Total number of Divisions</b>	<b>Titles</b>	<b>Volumes</b>	<b>National Journals</b>	<b>Reading Room seating</b>	<b>Multimedia PCs for Digital Library/ internet Surfing located in reading room</b>
		<b>Number</b>			<b>Percentage of total students</b>	
Engineering and Technology	B	50#	250xB#	3xB#	15 % (Max 150) <b>130</b>	1 % (Max 10)  <b>07</b>
		25 per* Course <b>803</b>	125 per*Course <b>6865</b>	<b>05</b>		
HMCT	B	50#	250xB#	3xB#		
		25 per* Course	125 per*Course			

**NOTE:**

1. B=Number of divisions at 1st year (Shift 1+2) + Number of 2nd year direct divisions (Shift 1+2)
2. #Book titles and volumes required at the time of starting new Institution.
3. Total numbers of titles and volumes shall be increased in continuation till 15 years, which shall be the minimum stock of books. However, Institutions shall have to add annual increment of books as specified in Approval Process Handbook 2018-19.
4. \*Annual increment.
5. Digital Library facility with multimedia facility is essential.
6. Reprographic facility in the library is essential.
7. Document scanning facility in the library is essential.
8. Library books/ non books classification as per standard classification methods is essential.
9. Availability of NPTEL facility at the library is essential.

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<b>ESSENTIAL AND DESIRABLE REQUIREMENTS AS PER AICTE APH 2018-19</b>			
<b>S. No</b>	<b>Description</b>	<b>Availability [YES / NO]</b>	<b>Details to be provided. [Number, if so required]</b>
<b>Essential Requirements</b>			
1.	Standalone Language Laboratory	<b>Available</b>	-----
2.	Potable Water supply and outlets for drinking water at strategic locations	<b>Available</b>	-----
3.	Electric supply	<b>Available</b>	-----
4.	Sewage Disposal	<b>Available</b>	-----
5.	Telephone	<b>Available</b>	-----
6.	Vehicle Parking	<b>Available</b>	-----
7.	Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution	<b>Available</b>	-----
8.	Copies of AICTE approvals (LoA and EoA of subsequent years) obtained since inception of the Institution till date shall be placed in the web site of the Institution	<b>Available</b>	-----
9.	Digital payment for all financial transactions as per MHRD directives	<b>Available</b>	-----
10.	Provision to watch MOOCS courses through Swayam	<b>Available</b>	-----
11.	Display board within the premises as well as in the web site of the of Institution indicating the Chairman/President of the Trust of the institute, faculty available, facilities offered / available at the institute and feedback facility of students	<b>Available</b>	-----
12.	Implementation of Unnat Bharat Abhiyan	<b>Available</b>	-----
13.	Barrier Free Built Environment for disabled and elderly persons including availability of specially designed toilets for ladies and gents separately (as per Chapter V of Approval Process Handbook 2018-19)	<b>Available</b>	-----
14.	Safety and Security measures in the Campus (as per Chapter V of Approval Process Handbook 2018-19 and Safety Guidelines issued by Department of Technical Education, Haryana)	<b>Available</b>	-----
15.	Safety provisions including fire and other calamities (Refer Annexure 8 and 9 of Approval Process Handbook 2018-19)	<b>Available</b>	-----
16.	Implementing Food Safety and Standards Act, 2006 in the Institution	<b>Available</b>	-----
17.	General Insurance provided for assets against fire, burglary and other calamities	<b>Available</b>	-----

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18.	All weather approach road suitable for use by Motor vehicle- Motorized Road	<b>Available</b>	-----
19.	General Notice Board and Departmental Notice Boards	<b>Available</b>	-----
20.	First aid, Medical and Counseling Facilities	<b>Available</b>	-----
21.	Appointment of Student Counselor	<b>Available</b>	-----
22.	Group Insurance to be provided for the employees	<b>Available</b>	-----
23.	Insurance for students	<b>Available</b>	-----
24.	Institution-Industry Cell	<b>Available</b>	-----
25.	Placement Cell	<b>Available</b>	-----
26.	Applied for membership of National Digital Library	<b>Available</b>	-----
27.	Strong Room [Storing QPs & ASs]	<b>Available</b>	-----
28.	Security Arrangement [Day / Night]	<b>Available</b>	-----
29.	Sufficient Halls for Examination	<b>Available</b>	-----
<b>Desirable Requirements</b>			
30.	Implementation of the schemes announced by MHRD	<b>Yes</b>	-----
31.	Offering of Skill development Courses approved by the Council	<b>No</b>	-----
32.	Participation in the National Institutional Ranking Framework (NIRF)	<b>No</b>	-----
33.	Fabrication facility Laboratory (FABLAB)/ Tinkering Laboratory/ Innovation/Laboratory	<b>No</b>	-----
34.	Backup Electric Supply	<b>Available</b>	-----
35.	Availability of at least ONE Smart Classroom per Department	<b>No</b>	-----
36.	Rain Water Harvesting and installation of grid connected solar rooftops/ Power/ Systems	<b>Available</b>	-----
37.	Waste management and environment improvement measures to ensure a sustainable Green Campus	<b>Available</b>	-----
38.	Public announcement system at strategic locations for general announcements/ paging and announcements in emergency.	<b>Available</b>	-----
39.	Enterprise Resource Planning (ERP) Software for Student-Institution-Parent Interaction	<b>No</b>	-----
40.	Transport	<b>Available</b>	-----
41.	Post, Banking Facility/ ATM	<b>No</b>	-----
42.	CCTV Security System	<b>Available</b>	-----
43.	LCD (or similar) projectors in classrooms	<b>Available</b>	-----
44.	Staff Quarters	<b>Available</b>	-----

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45.	Display of Courses and “Approved Intake” in the Institution at the entrance of the Institution. Courses taken through duly recognized MOOCs shall be used as Supplementary Courses.	<b>Available</b>	-----
46.	Implementation of Unnat Bharat Abhiyan/ Saansad Adarsh Gram Yojana (SAGY)	<b>Available</b>	-----
47.	Implementation of Startup Policy	<b>No</b>	-----
48.	Intellectual Property Right Cell	<b>No</b>	-----
49.	Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring safe and environment friendly disposal of used sanitary napkin through sanitary napkin incinerator	<b>No</b>	-----

### PART G – DETAILS OF MACHINERY/ EQUIPMENT

<b>MACHINERY/EQUIPMENTS : ANNEXURE - 20</b>		
1.	Whether Machinery/Equipments for all the Laboratories / Workshops as per the syllabus prescribed by HSBTE available?	<b>YES / NO Yes</b>
2.	Whether all the existing Machinery/Equipments are entered in Stock Register?	<b>YES / NO Yes</b>
3.	Whether all the existing Machinery/Equipments are in working condition or not?	<b>YES / NO Yes</b>
4.	If not, list out the Machinery/Equipments that are not in working condition	<i>(list to be enclosed) NA</i>
5.	Whether any Machinery/Equipments are likely to be purchased in respect of the Courses for which extension of approval is applied	<b>YES / NO No</b>
6.	If YES, list out the Machinery/Equipments	<i>(list to be enclosed) NA</i>
<b>NOTE:</b> Course wise list of equipments and its adequacy as per the syllabus prescribed by HSBTE [for a batch of 30 students] be annexed for all the diploma courses being offered by the institute		

**Signature of the Principal/ Head of the Institution**

**PART H – FINANCIAL & PHYSICAL RESOURCES**

Budgeted Expenditure for the year 2016-17

**ANNEXURE - 21**

Latest Balance Sheet of the Society certified from CA is to be attached.

<b>Expenditure Heads</b>	<b>Budget (In lakhs)</b>	<b>Actual Expenditure</b>	<b>Shortfall if any</b>
<b>I. Academic Buildings:</b>	-----		-----
- Construction		<b>258330.00</b>	
- Maintenance Expenses		<b>1986.00</b>	
<b>II. Laboratories/Computing Centre</b>			-----
- New Equipment	-----	<b>137277.00</b>	
- Furniture	-----	<b>289469.00</b>	
- Operation & Maintenance	-----	<b>15870.00</b>	
<b>III. Salary</b>			-----
- Salary of Teaching Staff	-----	<b>6949674.00</b>	
- Salary of Non-Teaching Staff	-----	<b>1379278.00</b>	
<b>IV. Faculty/Staff Development</b> (Seminars/Workshops/Incentive Schemes/Training/Higher Studies)	-----	<b>Nil</b>	-----
<b>V. Library</b>			-----
- Books	-----	<b>5000.00</b>	
- Journals ,e-journals	-----	<b>15441.00</b>	
- E-library	-----	-----	
<b>VI. Services</b>			-----
- Administration/Transport/Hostels/Canteen/ Security/Water/Electricity/P&T:	-----	<b>904144.00</b>	
- Hostel Maintenance		-----	
- Landscaping		-----	
- Internet facility		<b>19331.00</b>	
<b>VII. Students Activities</b>			-----
- Extracurricular/Co-curricular/ Sports/Cultural /extra classes	-----	<b>14480.00</b>	
<b>VIII. Medical Expenses</b> <b>-Full time or otherwise</b>	-----	-----	-----
<b>IX. Any Other, please specify</b>	-----	<b>350000.00</b>	-----

**Signature of the Principal/ Head of the Institution**

**PART I – STUDENT RELATED INFORMATION**

**Academic Performance of Last three Years:**

Sr. No.	Course	Sanctioned Intake	No of students admitted	Year	No. of Students Appeared (A) in board exam	Passed (B)	Pass With 1 <sup>st</sup> Division	Pass /%
01.	Civil Engg. 2014-2017	60	41	1st Semester	35	1	1	3.00%
				2nd Semester	34	0	0	----
				3rd Semester	31	6	6	19.00%
				4th Semester	22	4	4	18.00%
				5th Semester	17	6	6	35.00%
				6 <sup>th</sup> Semester	16	4	4	25.00%
02.	Elect. & Comm. Engg. 2014-2017	60	13	1 <sup>st</sup> Semester	7	1	1	14.00%
				2 <sup>nd</sup> Semester	6	0	0	----
				3 <sup>rd</sup> Semester	6	0	0	----
				4 <sup>th</sup> Semester	5	0	0	----
				5 <sup>th</sup> Semester	4	1	1	25.00%
				6 <sup>th</sup> Semester	3	2	2	66.00%
03.	Mechanical Engg. 2014-2017	120	56	1 <sup>st</sup> Semester	49	2	2	4.00%
				2 <sup>nd</sup> Semester	46	2	2	4.00%
				3 <sup>rd</sup> Semester	47	2	2	4.00%
				4 <sup>th</sup> Semester	43	15	15	35.00%
				5 <sup>th</sup> Semester	34	13	13	38.00%
				6 <sup>th</sup> Semester	34	20	19	58.00%
04.	Civil Engg. 2015-2018	60	40	1 <sup>st</sup> Semester	38	3	3	8.00%
				2 <sup>nd</sup> Semester	28	3	3	11.00%
				3 <sup>rd</sup> Semester	22	6	6	27.00%
				4 <sup>th</sup> Semester	20	10	9	50.00%
				5 <sup>th</sup> Semester	19	9	9	47.00%
05.	Elect. & Comm. Engg. 2015-2018	60	11	1 <sup>st</sup> Semester	10	0	0	----
				2 <sup>nd</sup> Semester	4	0	0	----
				3 <sup>rd</sup> Semester	----	----	----	----
				4 <sup>th</sup> Semester	----	----	----	----
				5 <sup>th</sup> Semester	----	----	----	----
06.	Mechanical Engg. 2015-2018	120	86	1 <sup>st</sup> Semester	77	11	11	14.00%
				2 <sup>nd</sup> Semester	59	17	17	29.00%
				3 <sup>rd</sup> Semester	42	12	11	28.00%
				4 <sup>th</sup> Semester	40	25	25	62.00%
				5 <sup>th</sup> Semester	37	23	23	62.00%

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Sr. No.	Discipline	Sanctioned Intake	No of students admitted	Year	No. of Students Appeared (A)	Passed (B)	Pass With 1 <sup>st</sup> Division	Pass /%
07.	Civil Engg. 2016-2019	60	37	1 <sup>st</sup> Semester	27	5	5	18.00%
				2 <sup>nd</sup> Semester	19	5	5	26.00%
				3 <sup>rd</sup> Semester	14	0	0	----
08.	Mechanical Engg. 2016-2019	120	58	1 <sup>st</sup> Semester	40	16	15	40.00%
				2 <sup>nd</sup> Semester	28	8	8	28.00%
				3 <sup>rd</sup> Semester	26	9	9	34.00%

### UPKEEP OF ATTENDENCE RECORD OF STUDENTS

S. No.	Branch/ with year/ Semester	Hours of teaching from start of session	Total student on Roll	Number of students				Remarks
				Above 75%	Above 70%	Above 65%	Above 60%	
01.	Civil Engg/ First Year/ Second Semester	57.5	15	15	----	----	----	
02.	Mechanical Engg/ First Year/ Second Semester	57.5	17	17	----	----	----	
03.	Civil Engg/ Second Year/ Fourth Semester	57.5	14	14	----	----	----	
04.	Mechanical Engg/ Second Year/ Fourth Semester	57.5	25	25	----	----	----	
05.	Civil Engg/ Third Year/ Sixth Semester	57.5	19	19	----	----	----	
06.	Mechanical Engg/Third Year/Sixth Semester	57.5	37	37	----	----	----	

Signature of the Principal/ Head of the Institution

**Details:**

- i. Merit position/toppers branch wise in the HSBTE Exams, if any.
- ii. Awards awarded by the Polytechnic to the academic toppers of the Polytechnic.
- iii. Steps taken for improving the academic results.  
**Teachers are spending five minutes at the end of each lecture for asking the question and taking feedback from the students regarding the topic taught in the class. Further periodic class test are taken for the regular check of studies of students. Parents are informed telephonically regarding performance of their ward, attendance, overall behavior, complete development of the student. Parent teachers meeting is also arranged to sort out the problems raised by parents and to take the feedback from the parents regarding the attitude of the students after the college hours. Further modern teaching aids such as OHP Projector, LCD/Multimedia Projector, Well furnished computerized Communication Skill lab is also provided to the student's for effective learning.**
- iv. Conduct of extra classes for weak/ needy students (Please attach copy of time table also).  
**Yes** ***ANNEXURE - 22***
- v. Total no. of working days observed in Semester (Please attach copy of time table also).  
**---- Time Table Enclosed----** ***ANNEXURE - 23***
- vi. Whether Alumni association is formed or not. **Yes**
- vii. Efforts made for quality teaching/ improving pedagogy/ personality development & improvement in Communication Skill of students.  
**Teachers are spending five minutes at the end of each lecture for asking the question and taking feedback from the students regarding the topic taught in the class. Further periodic class test are taken for the regular check of studies of students. Parents are informed telephonically regarding performance of their ward, attendance, overall behavior, complete development of the student. Parent teachers meeting is also arranged to sort out the problems raised by parents and to take the feedback from the parents regarding the attitude of the students after the college hours. Further modern teaching aids such as OHP Projector, LCD/Multimedia Projector, Well furnished computerized Communication Skill lab is also provided to the student's for effective learning.**
- viii. Steps taken for improving academic ambiance of the Polytechnic like land scaping, horticulture, tree plantation etc.

**Well developed lush green lawn spreading more than 44000 Sq. Ft is already developed in the institute, remarkable efforts are made by the institute for plantation of tree in the entire campus. Further college is planning its overall campus land escaping from professional to further improve beauty of the campus.**

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ix. Utilization of student fund for student welfare activities.

**The student fund is utilized for overall student welfare activities of student like sports activity, cultural activity, NSS, providing scholarship to poor students etc**

x. Teaching-Learning process:

- a. Whether Academic Calendar implemented? (Yes / No) **Yes**  
b. Whether Teaching Aids used? (Yes / No) **Yes**  
c. Whether Student Feedback implemented? (Yes / No) **Yes**  
**ANNEXURE - 24**  
d. Any new innovation/ practice / technique adopted in teaching? (Yes / No) **Yes**  
e. Whether Teacher's Diary maintained? (Yes / No) **Yes**

### **Industry Institution Interaction & Placements**

**(a) Mention the following details if any.**

i. Details of industrial tours/visits/ seminar etc. organized in the previous academic session  
**The students were taken to the different industries and working sites for their exposure to the real environment and few technical experts were also invited for the seminar in the campus.**  
**ANNEXURE – 25**

ii. Consultancy **Available**

iii. Industrial Project Work: **The students have completed successfully their project work in different industries as per the curriculum of HSBTE, Panchkula**

iv. Seminars/Conferences/Lectures with industry partnership **Available**

**ANNEXURE - 26**

**(b) Student's Placement:**

- i. Whether training and placement cell has been established? Yes/No **Yes**  
ii. Name of the Training and Placement Officer **Mr. Sunil Kumar**  
iii. Qualification and Experience of Training and Placement Officer: **B.Tech, 02 Years**  
iv. Number of companies which visited the Institute during the last three years for campus interviews (Please supply the list of companies) & efforts made for improving Industrial Institution Interaction. **Two**  
v. Number of extension lectures delivered by outside experts during the last three years **03**  
**ANNEXURE - 27**  
vi. Number of students placed during the last 3 years: **ANNEXURE - 28**

<b>Course</b>	<b>No. of Eligible Students</b>	<b>No. of Students Placed</b>	<b>Percentage</b>
Civil	2014-2015; 10	05	50.00%
ECE	2014-2015; 03	01	33.33%
Mechanical	2014-2015; 05	02	40.00%
Civil	2015-2016; 01	01	100%

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ECE	2015-2016; 00	----	----
Mechanical	2015-2016; 05	02	40.00%
Civil	2016-2017; 04	02	50.00%
ECE	2016-2017; 02	01	50.00%
Mechanical	2016-2017; 20	04	20.00%

### Extra Curricular Activities

Brief account of the activities/ achievements of the Institute during the previous year:

- i. Games and sports
- ii. Debates/ Paper presentation / Quiz Competitions etc.
- iii. Cultural activities
- iv. NCC/NSS
- v. Students help desk
- vi. Any other

**Extracurricular activities started like NCC/NSS/Sports/Cultural/Debates/Paper presentation/ Quiz Competitions/Student help desk etc:- Different activities are regularly organized in the campus for the overall development of the students such as:- Athletic meet; regular games & sports events; fresher party; annual day celebration, NSS camp, Akhand Path/Havans etc. further student help desk/ counseling facility is also provided to the students to come out from their personal problems etc.**

***ANNEXURE - 29***

### PART J – FACULTY DEVELOPMENT INITIATIVES

- i. Number of faculty sponsored by the institute since its inception to till date for improvement of academic qualification teaching skills etc. **One**
- ii. Number of faculty sponsored to attend training conference and other professional meeting within and outside the country and the total amount spent for this purpose by the Institute/ Trust/ Society.: **One**
- iii. Number of faculty sponsored for industrial training.
- iv. Does the institute possess any faculty development plan, if so give the details.

### PART K – OTHERS

1. Please state whether the applicant is running and / or managing any other technical / professional institution which is approved in the premises on sharing basis. If so, please give the name of the programs / courses being conducted.

**No (However the applicant society is also running Tirupati College of Education, Ratia in the separate building and premises with Bachelor of Education and Diploma**

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**in Education course duly approved by the Haryana Govt./ Chaudhary Devi Lal University, Sirsa, SCERT Gurgaon and NCTE, New Delhi)**

2. Whether the applicant has any Court Case in respect of violation of provisions of State Govt. / UGC or that of any other statutory body including AICTE / NCHMCT / PCI. **No**
3. Has the institute ever been served show cause notice by the Board for indulging in malpractices in conduct of Board examination? If Yes, Please mention the details and its present status. **No**
4. Has the institute ever been served show cause notice by the DTE / AICTE / PCI / NCHMCT / HSBTE for indulging in malpractices / violation of rules, etc? If Yes, Please mention the details and its present status. **No**
5. Please submit status of compliance in respect of various conditions / guidelines as per latest AICTE approval Letter. **NA**
6. Please submit status of compliance in respect of Grievance Redressal Committee for students as notified by AICTE. **NA**
7. Please submit status of compliance in respect of various conditions / guidelines as per latest DTE / State Govt. NOC. **NA**
8. Whether any deficiencies were reported by the AICTE during last two years? If Yes, Please submit the compliance of these deficiencies. **NO**
9. Whether any deficiencies were reported by the DTE / HSBTE during last two years? If Yes, Please submit the compliance of these deficiencies. **NO**
10. Please describe briefly future plans for improvements in infrastructure / expansion in academic and other activities to fully meet the norms and standards.

**As per the need of area Tirupati Educational Society ® Ratia (Fatehabad) is also planning to start the Degree Programme in Pharmacy and Engineering Stream in the near future**

Name and Signature of the Principal /  
Director of the Institution.

Counter signed by:

(Chairman / President of the Society / Trust /  
Board)

(Two Members on Society/Trust/Board)

**Signature of the Principal/ Head of the Institution**



**Annexure-A**

**MEMBER /INDIVIDUAL DETAILS**

**Details of the Individuals/ members/office bearers of organization**

1. Name.....
2. Father Name.....
3. Designation in the Trust/Society/Mission/Company etc..  
.....
4. Permanent Address.....  
.....
5. Correspondence Address.....  
.....
6. E-Mail ID.....
7. Occupation.....
8. Qualification Details.....
9. Telephone/Mobile Number/FAX Number.....
10. Work place address.....
11. Pan Number.....
12. Aadhar Number.....
13. DIN Number.....



**Note:-**Information regarding all the members as per the constitution of the Society/Company/Trust/etc. have to be provided. This is to be filled up by each member separately.

**Date:**

**Place:**

**(Signature)**

**Signature of the Principal/ Head of the Institution**